

# Chichester District Council

**CABINET**

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## **Vehicle Wash Down Facility at Weshampnett Depot**

### **1. Contacts**

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### **2. Recommendation**

- 2.1 That Cabinet approve the appointment of Contractor A to supply, erect and commission a new vehicle wash facility at the Westhampnett depot.**

### **3. Background**

- 3.1 At its meeting on 4 June 2019, Cabinet approved an allocation from reserves of £199,400 for a new vehicle wash facility. The preceding item on the agenda at that meeting related to resurfacing the depot yard. Officers were tasked with including environmental enhancements within both project streams so these could be considered by Cabinet prior to award of contracts.
- 3.2 An appraisal of environmental enhancements found that the greatest return on investment would be achieved through the inclusion of vehicle recharging infrastructure and the installation of a storm water harvesting system. This would prepare the council for future vehicle replacement (potentially electric) and a sustainable water source for road sweeping. These enhancements were presented to Cabinet prior to award of the resurfacing contract and have since been installed. Additional enhancements were not sought as part of the vehicle wash down specification due to cost, feasibility and the understanding that such facilities already use sophisticated water capture technology in their processes.

### **4. Outcomes to be Achieved**

- 4.1 Vehicle washing is an essential requirement for the council's fleet management programme. The Project Initiation Document included with the report to Cabinet in June 2019 demonstrated the necessity for a wash down facility and showed payback within four years. It also presented ongoing benefit of approximately £49,000 a year through savings and income generation.
- 4.2 The project specification required that proposals demonstrate the latest environmental benefits in design and operation.

## 5. Proposal

- 5.1 Following promotion of the opportunity, two submissions were received as part of the tender exercise.
- 5.2 Appraisal of both submissions found the preferred supplier to score highest on both quality and price. Both submissions included information about environmental performance but to different levels. Contractor A is the preferred supplier and further details are included within the Appendix (exempt). The project will be delivered within the agreed budget.
- 5.3 If Cabinet agrees to the appointment of the preferred supplier there is an eight week lead in time followed by a twelve week period on site, which has been factored into the depot refurbishment programme.

## 6. Alternatives Considered

- 6.1 Failing to install a vehicle wash facility would result in the loss of ongoing cost benefit of £49,000 a year following the payback period (based on savings and income generation).
- 6.2 The proposed wash facility places environmental considerations at the centre of its operation. If the preferred solution is not installed, the opportunity to improve environmental practices at the Council's depot will be missed.

## 7. Resource and Legal Implications

- 7.1 The design consultant will provide the management of this project. Internal resources will be required for contractual and procurement elements of the project. Contract services staff will be required to work with the Council's Health and Safety Manager and the design consultant to manage the logistics of the scheme to ensure the depot remains safe and operational during the works.

## 8. Consultation

- 8.1 Corporate Health and Safety will be consulted prior and during the works to ensure a safe working environment for the Council's staff and contractors.

## 9. Community Impact and Corporate Risks

- 9.1 It is anticipated that this project will bring financial and environmental benefit to the council through cost savings, income generation, reduction in carbon emissions and state of the art water capture and recirculation technology.

## 10. Other Implications

	Yes	No
<b>Crime and Disorder</b>		X
<b>Climate Change and Biodiversity</b>		X
<b>Human Rights and Equality Impact</b>		X

<b>Safeguarding and Early Help</b>		X
<b>General Data Protection Regulations (GDPR)</b>		X
<b>Health and Wellbeing</b>		X
<b>Other</b> (please specify)		X

**11. Appendices**

Tender results (exempt)

**12. Background Papers**

None